

# Grade Notifications: How To Get Them

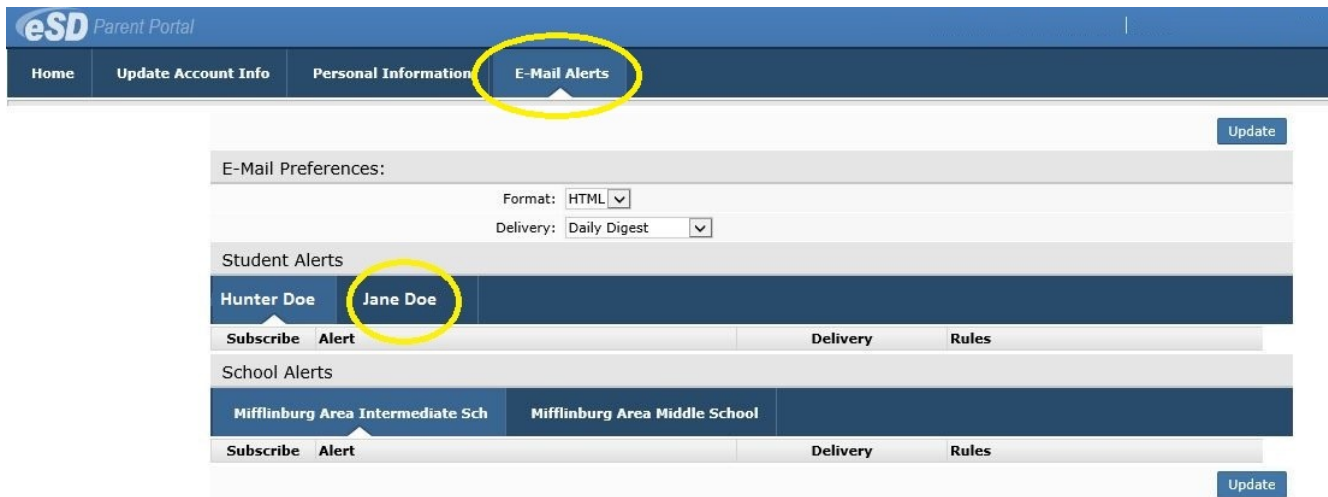
- Only parents can receive these notifications.
- Notifications are setup by parents in the eSchoolData parent portal. If a parent eSD account has not yet been established, visit the Parent menu at [www.mifflinburg.org](http://www.mifflinburg.org).
- Grade notifications may be received when either an assignment grade or the marking period average fall below a user selected threshold.



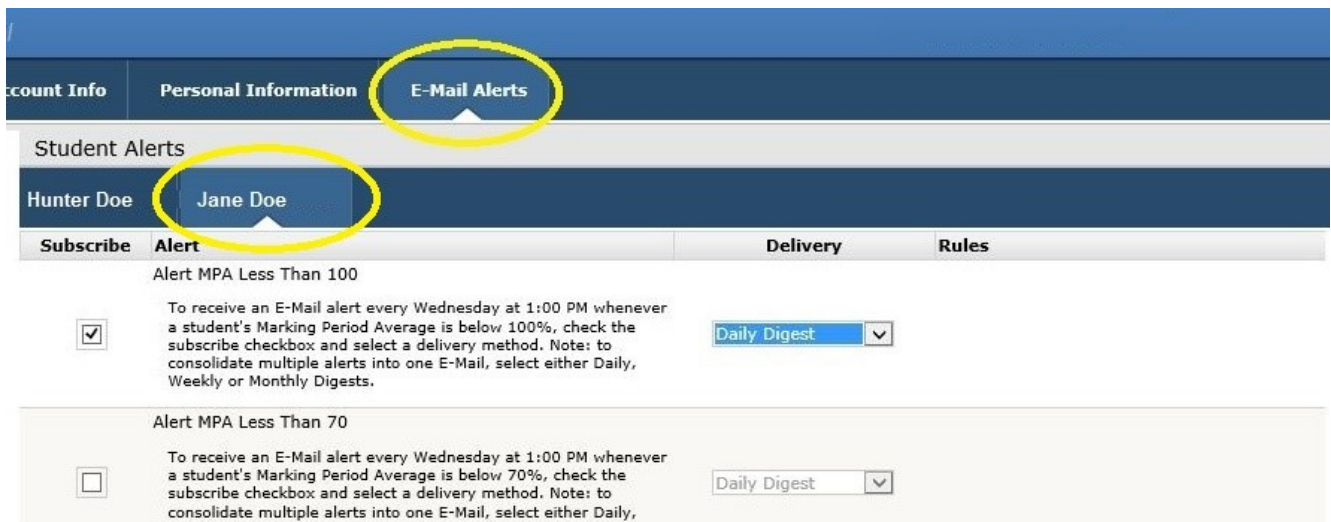
1. Logon to eSchoolData with a parent account.
2. Click on the Profile icon.

The screenshot shows the 'Update Account Info' tab in the eSD Parent Portal. The tab is highlighted in the navigation bar. Below the navigation bar, there are three sections: 'Change Password', 'Change Username', and 'Change Email'. Each section has input fields for the respective information. The 'Change Email' section shows the current primary account email address as 'tdoe@dejazzd.com' and the new primary account email address as 'tdoe1975@gmail.com'. There is a blue button labeled 'Update Account Information' at the bottom right of the form.

3. Notifications will only be sent to the primary email address associated with the parent account. Be certain to verify your current email address in the Update Account Info tab.
4. Update your primary email address for the parent account if necessary.



- Next go to the E-mail Alerts tab and choose any of the household children in at least the 6th grade.



- Choose a Marking Period Alert (MPA) and also an Assignment Alert.
- You might want to choose a *Digest*. A digest will consolidate individual emails. For example, a parent might set an assignment alert to less than 92%. An individual email will normally be generated for each assignment meeting that criteria. But by choosing a Daily Digest, each assignment alert will be consolidated into a single email that will be sent out at the conclusion of the day.
  - Bonus points or full-credit might result in an assignment exceeding the 100% threshold.
  - The alerts will be sent from [noreply@schoolport.org](mailto:noreply@schoolport.org).