

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Reorganizational Meeting
Board Minutes
Thursday, December 5, 2019 – 7:30 p.m.

CALL TO ORDER – Dennis Keiser called the meeting to order at 7:30 p.m.

OPENING PROCEDURES – Dennis Keiser called for a moment of silent meditation after which he led the group in a pledge to the flag.

OATH OF OFFICE – District Magistrate Jeff Mensch administered the Oath of Office to the following new Board Members – Mindy Benfer, Janell Weaver and Amy Wehr and the following re-elected Board Members – Francis Gillott and Dennis Keiser.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Wendy McClintock-ABSENT
	Tom Eberhart	Bob Mulrooney
	Francis Gillott	Janell Weaver
	Tom Hosterman	Amy Wehr

Administration: Daniel R. Lichtel, Superintendent
Thomas R. Caruso, Business Administrator
Sandy Mattocks, Supervisor of Curriculum & Instruction
Linda Kline, Director of Special Education
Justin Haynes, Information Technology Director
Karen Shaffer, Elementary Principal
Scott Zimmerman, Intermediate School Principal
Daryl Hunsberger, Middle School Principal
Tanya Grenoble, Assistant Middle School Principal
Richard Strausburg, High School Principal
Casey Magargle, Assistant High School Principal
Eldon Hoy, Director of Student Services
George Boyer, Supervisor of Buildings & Grounds

Others: Tammy L. Boop, Board Secretary
David Burns, SPO
Austin White, Solicitor
Jeff Mensch, District Magistrate
Matt Farand – Standard-Journal
Jens Damgaard & Alyssa Wigenfield, ESCO Project
Lynn Embick, Community Member
Others: 1

REORGANIZATION OF THE BOARD

Motion by Dennis Keiser and seconded by Bob Mulrooney to appoint Solicitor Austin White as President Pro-Temp for the Board Reorganization. Motion #1 carried.

Attorney White opened the floor for nominations of President:

Motion by Bob Mulrooney and seconded by Francis Gillott to nominate Dennis Keiser as President. Motion #2 carried.

Motion by Tom Eberhart and seconded by Francis Gillott to close nominations for President. Motion #3 carried.

Vote by roll call for Dennis Keiser as President was: Yes – Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver. No – Wehr. Absent – McClintock. Results: 7 yes, 1 no, 1 absent. Motion #4 carried.

Attorney White turned the meeting over to President Keiser for the remainder of the meeting.

President Keiser opened the floor for nominations of Vice President:

Motion by Dennis Keiser and seconded by Bob Mulrooney to nominate Tom Hosterman as Vice President. Motion #5 carried.

Motion by Dennis Keiser and seconded by Tom Eberhart to close nominations for Vice President. Motion #6 carried.

Vote by roll call for Tom Hosterman as Vice President was: Yes – Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer. Absent – McClintock. Results: 8 yes, 1 absent. Motion #7 carried.

President Keiser opened the floor for nominations of Treasurer:

Motion by Dennis Keiser and seconded by Bob Mulrooney to nominate Mindy Benfer as Treasurer. Motion #8 carried.

Motion by Bob Mulrooney and seconded by Tom Hosterman to close nominations for Treasurer. Motion #9 carried.

Motion by Bob Mulrooney and seconded by Tom Hosterman to appoint Mindy Benfer as Treasurer. Vote by roll call was: Yes – Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart. Absent: McClintock. Results: 8 yes, 1 absent. Motion #10 carried.

President Keiser opened the floor for nominations for Property Committee Chairperson:

Motion by Dennis Keiser and seconded by Tom Hosterman to nominate Bob Mulrooney as the Property Committee Chairperson. Motion #11 carried.

Motion by Francis Gillott and seconded by Tom Hosterman to close nominations for Property Committee Chairperson. Motion #12 carried.

Motion by Dennis Keiser and seconded by Francis Gillott to appoint Bob Mulrooney as the Property Committee Chairperson. Vote by roll call was: Yes – Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent: McClintock. Results: 8 yes, 1 absent. Motion #13 carried.

President Keiser opened the floor for nominations for Finance Committee Chairperson:

Motion by Dennis Keiser and seconded by Tom Hosterman to nominate Janell Weaver as the Finance Committee Chairperson. Motion #14 carried.

Motion by Bob Mulrooney and seconded by Tom Hosterman to close nominations for Finance Committee Chairperson. Motion #15 carried.

Motion by Dennis Keiser and seconded by Bob Mulrooney to appoint Janell Weaver as the Finance Committee Chairperson. Vote by roll call was: Yes – Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman. Absent: McClintock. Results: 8 yes, 1 absent. Motion #16 carried.

President Keiser opened the floor for nominations for SUN Tech Representative:

Motion by Bob Mulrooney and seconded by Tom Hosterman to nominate Francis Gillott as the SUN Tech Representative. Motion #17 carried.

Motion by Dennis Keiser and seconded by Bob Mulrooney to close nominations for SUN Tech Representative. Motion #18 carried.

Motion by Dennis Keiser and seconded by Bob Mulrooney to appoint Francis Gillott as the SUN Tech Representative. Vote by roll call was: Yes – Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser. Absent: McClintock. Results: 8 yes, 1 absent. Motion #19 carried.

APPROVAL OF MINUTES – The minutes of November 19, 2019 are presented for approval.

Motion by Francis Gillott and seconded by Bob Mulrooney to approve the minutes of November 19, 2019 as presented. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney. Absent: McClintock. Results: 8 yes, 1 absent. Motion #20 carried.

PUBLIC PARTICIPATION

SUPERINTENDENT’S REPORT

- Educational Spotlight – Mr. Lichtel and Dr. Mattocks gave a brief presentation on the PA Future Ready Index.

EDUCATION COMMITTEE REPORT – Mr. Eberhart

1. 2020-2021 High School Course Offerings – Attachment 5.1

The administration recommends approving the 2020-2021 high school course offerings as presented on Attachment 5.1.

Motion by Tom Eberhart and seconded by Francis Gillott to approve the 2020-2021 high school course offerings as presented. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver. Absent: McClintock. Results: 8 yes, 1 absent. Motion #21 carried.

2. Out of State Travel

The administration recommends approving a trip to Baltimore, MD on December 21, 2019 for five middle school band students to perform in a "TubaChristmas Concert". All costs will be covered by the students. District transportation will be used.

Motion by Tom Eberhart and seconded by Francis Gillott to approve a trip to Baltimore, MD for five middle school band members as presented. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr. Absent: McClintock. Results: 8 yes, 1 absent. Motion #22 carried.

3. Final Reading – Policy 810.3 – School Vehicle Drivers – Attachment 5.3

The administration recommends approving the final reading of Policy 810.3 - School Vehicle Drivers.

Motion by Tom Eberhart and seconded by Francis Gillott to approve the final reading of Policy 810.3 as presented. Vote by roll call was: Yes – Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer. Absent: McClintock. Results: 8 yes, 1 absent. Motion #23 carried.

PROPERTY COMMITTEE REPORT – Mr. Mulrooney

4. Alumni & Friends Donation

The administration recommends accepting the monetary donation of \$5000 from the Alumni and Friends Foundation to purchase furniture for the Media Center at the Elementary School.

Motion by Bob Mulrooney and seconded by Francis Gillott to accept the monetary donation from the Alumni & Friends Foundation as presented. Vote by roll call was: Yes – Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart. Absent: McClintock. Results: 8 yes, 1 absent. Motion #24 carried.

5. Elementary HSA Donation – 6.2

The administration recommends accepting a \$500 monetary donation from the Elementary School HSA to purchase STEM supplies for the elementary library.

Motion by Bob Mulrooney and seconded by Tom Eberhart to accept the monetary donation from the Elementary School HSA as presented. Vote by roll call was: Yes – Hosterman, Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent: McClintock. Results: 8 yes, 1 absent. Motion #25 carried.

FINANCE COMMITTEE REPORT – Mrs. Weaver

Dennis Keiser presented the Finance Committee Report.

6. Financial Update – Tom Caruso gave a presentation on the 2020-2021 preliminary budget.
7. Financial Reports/Ratification of Expenditures – Attachment 7.2

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the months of September and October 2019.

Motion by Dennis Keiser and seconded by Bob Mulrooney to approve all financial reports as presented for the months of September and October 2019. Vote by roll call was: Yes – Keiser, Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman. Absent: McClintock. Results: 8 yes, 1 absent. Motion #26 carried.

8. Bond Resolution – Attachment 7.3

The administration recommends approving a bond resolution for the financing of the ESCO project.

Motion by Dennis Keiser and seconded by Bob Mulrooney to approve a bond resolution for the financing of the ESCO Project as presented. Vote by roll call was: Yes – Mulrooney, Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser. Absent: McClintock. Results: 8 yes, 1 absent. Motion #27 carried.

PERSONNEL COMMITTEE REPORT – Mrs. McClintock

In the absence of Mrs. McClintock, Mr. Mulrooney presented the Personnel Committee Report.

9. Resignations and Retirements

The administration recommends accepting the following resignations and retirement:

Resignation - Disneyanna Ledda as a Category 1 Aide at the intermediate school effective January 10, 2020.

Resignation - Tracey Showers as a food service employee effective November 8, 2019.

Resignation - Mary Ann Cole as a food service employee effective November 19, 2019.

Resignation - Jeff Styers as the junior high girls' and assistant varsity girls' soccer coach effective immediately.

Retirement - Wendy Bilger as a Title 1 Aide at the intermediate school effective December 11, 2019.

Motion by Bob Mulrooney and seconded by Tom Eberhart to accept the recommended resignations and retirement. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney. Absent: McClintock. Results: 8 yes, 1 absent. Motion #28 carried.

10. Substitutes

The administration recommends approving the following as substitutes for the remainder of the 2019-2020 school year:

Dustin Manotti, Mifflinburg - Teacher
Sarah Pennachio, Selinsgrove - Guest Teacher
Bryana Loss, Mifflinburg - Guest Teacher
Paula Dungan, Lewisburg - Guest Teacher

Motion by Bob Mulrooney and seconded by Francis Gillott to approve the recommended subs for the remainder of the school year. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver. Absent: McClintock. Results: 8 yes, 1 absent. Motion #29 carried.

11. Volunteer Coaches

The administration recommends approving the following as volunteer coaches:

Eric Gessner and Ryan Gessner – Wrestling

Motion by Bob Mulrooney and seconded by Francis Gillott to approve the recommended staff as volunteer coaches. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Hosterman, Keiser, Mulrooney, Weaver, Wehr. Absent: McClintock. Results: 8 yes, 1 absent. Motion #30 carried.

LEGISLATION – Mr. Hosterman had no report.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Gillott had no report.

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – Mr. Keiser had no report.

INSURANCE TRUST— Mr. Caruso had no report.

FEDERAL PROGRAMS – Dr. Mattocks had no report.

OLD BUSINESS

NEW BUSINESS

Prior to adjournment, President Keiser wished everyone a Happy Holiday Season and invited the School Administrators to take a moment and introduce themselves to our new Board Members.

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Dennis Keiser and seconded by Bob Mulrooney, the meeting was adjourned. Motion #31 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.